

Dear Friend,

Thank you for your interest in volunteering with Muskegon Rescue Mission! The Lord has been faithful in bringing us outstanding volunteers with particular gifts and abilities that provide a rewarding experience not only for the homeless and hurting people of West Michigan, but also for themselves.

This pamphlet contains information which may be helpful as you make your decision to become a volunteer. Please take the time to read over this pamphlet and prayerfully consider your volunteer time with us.

Please complete and return the enclosed volunteer application, Muskegon Rescue Mission's Statement of Faith, and the Volunteer Opportunity Survey. Upon receipt of your application, I will contact you to set up an appointment for you to come in and discuss volunteer opportunities, give you a tour of our facilities, and just get to know each other.

Finding qualified and eager volunteers to serve our Mission is greatly appreciated by and important to the people we help each day, as well as to our staff. If you have any questions, please feel free to contact me at (231) 727-6090 ext. 23 or e-mail to volunteer@muskegonmission.org.

I certainly look forward to meeting you!

Serving the King,

Kay J. Fow
Volunteer Coordinator

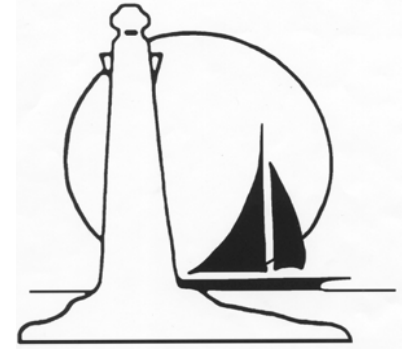
Event Volunteers

If you enjoy volunteering for events, we have several during the year that may interest you.

Some of the Special Events are:

- Our Annual Golf Outing
- Unity Christian Music Festival
Parking Lot attendants
- Younker's Customer
Appreciation Days
- D & W Non-Profit Days
- Food Gleaner's Food Mobile
- School Clothes Give-A-Way
- Our Annual Celebration Banquet
- Thanksgiving Food Pantry
- The Great Thanksgiving Banquet
- Children's Christmas Celebration
- Christmas Food Pantry
- Christmas Used Toy Give-A-Way
- Christmas Dinner

Special events happen quite often and volunteers play a big part in accomplishing these activities and fundraisers.



Muskegon *Rescue* Mission

Redeem. Restore. Rebuild.

*Volunteer
Information*



Application



Muskegon *Rescue* Mission
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1691 Peck Street – Muskegon, MI 49441
(231) 727-6090 ext. 23
volunteer@muskegonmission.org
www.muskegonmission.org

VOLUNTEER QUESTIONS TO ASK YOURSELF

Muskegon Rescue Mission would like you to get the most out of your volunteer experience. The following tips can help to maximize your volunteer time and may bring you back to volunteer again and again!

Do you have the time?

- Consider when you can volunteer. Would you like to volunteer after work, after school, during the day or evenings, weekdays or weekends?
- Think about the time you can commit. Can you volunteer for one-time events or short-term projects? Would you like to commit to an ongoing volunteer opportunity? Are you more flexible and can volunteer when you're most needed?
- Find out if your employer gives time-off for people to do volunteer work.

Where?

- Consider if you want to volunteer somewhere close to work, school, or your home. MRM has four facilities in Muskegon.
- Make sure you have access to reliable transportation. You want to be sure that you can get to the building where you'll be volunteering when they expect you.

With whom would you like to work?

- Think about what type of interaction you would like to have while volunteering. Do you enjoy working with adult men, adult women, children, or families?
- Some people find more satisfaction in volunteering for the cause and not necessarily directly working with a client.
- Consider if you would prefer to volunteer on your own or with a group.

What skills can I offer or learn?

- Volunteering can be a great way to practice your skills or learn new ones. Perhaps you're skilled in giving presentations or maybe you're interested in enhancing your computer skills or communication skills.

Do your part. Successful volunteering takes cooperation.

- Arrive on time.
- Keep communication lines open between you, our volunteer coordinator, staff, and clients.
- Ask questions.

Making the decision to volunteer is an important step. Muskegon Rescue Mission would love to have you join us in making a difference in our community!



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Volunteer Ministries Rights and Responsibilities

As a volunteer of Muskegon Rescue Mission, you have the right to:

1. Be empowered and equipped to accomplish your ministry opportunity
2. Give feedback in the form of an evaluation
3. A safe and comfortable work environment
4. Give input by partnering with us in our ministry
5. Change or terminate your ministry activity
6. Be provided appropriate training you'll need to succeed as a volunteer

As a volunteer of Muskegon Rescue Mission, you have the responsibility to:

1. Be punctual and conscientious, notifying the Volunteer Coordinator at least 24 hours

in advance if you are unable to fulfill your commitment

2. Sign in and out of each scheduled volunteer activity
3. Dress in a manner that is modest and appropriate, refraining from clothing that is too short, tight, low-cut or has lewd or indecent imprints on them
4. Keep all information that is obtained directly or indirectly concerning clients and staff absolutely confidential
5. Complete assignments and seek the direction of the ministry supervisor when necessary
6. Fill out an evaluation of the ministry assignment upon completion
7. Conduct yourself in a manner consistent with impeccable moral, ethical, and interpersonal standards
8. Take any problems, criticism or suggestions to your ministry supervisor or to the Volunteer Coordinator (231-727-6090)

Muskegon Rescue Mission volunteers are cautioned in the following areas:

1. Be wise! We want volunteers to get to know residents and transients; however, be aware of being too naïve. Many times, people who are disadvantaged have learned to survive by becoming adept at using others.
2. Do not give money to anyone at or connected with the Mission.
3. Do not give rides to anyone unless you have been previously approved by the Volunteer Coordinator.
4. Do not give personal information, such as telephone numbers or address without first checking with the staff.
5. Never be alone with anyone of the opposite gender.
6. Do not leave personal belongings unattended.
7. Do not make any decisions for residents or clients – instead, refer them to paid staff.
8. Do not commit to more than you can deliver. Remember, we are counting on you to follow through with what you promise.